



**Wainfleet Township
Public Library**

RULES OF CONDUCT

Adopted Date: April 2004

**Revision Date(s): April 2005, May 2006, May 2008,
May 2010**

Review Date: May 2012

The Wainfleet Township Public Library provides everyone with equitable access to a wide range of library services in welcoming surroundings. These rules are designed to prevent disruptions to library services, to ensure the safety of public and staff and to maintain the security of library property. Staff make every effort to apply these rules in a fair, dignified and positive manner for the benefit of all. We ask your cooperation in maintaining an environment conducive to the enjoyable use of the library.

1. Threatening, abusive or harassing language or disruptive behaviour including loud or excessive talking is prohibited.
2. Unauthorized use, damage, vandalism or theft of library materials, equipment and property is prohibited. Interfering with the designated use of computers and networks is also prohibited.
3. Children requiring supervision must not be left unattended on library premises. Only authorized entrances and exits may be used. Members of the public are not allowed in staff areas without permission.
4. All bags, books and papers must be made available for inspection when leaving the library if requested by staff.
5. Shirts and shoes must be worn. Use of sports/leisure equipment (including roller blades) is prohibited on library property. Bicycles, skateboards and other similar items are not permitted inside the library building.
6. Eating and drinking are not allowed in the public area of the Library.
7. Smoking and sleeping are not permitted inside the library building.
8. Animals are not permitted inside library buildings. This prohibition does not apply to animals needed to assist a person with a disability or to animals in authorized library programs.
9. Posting notices, distributing circulars or petitions, soliciting or engaging in any commercial activity is prohibited unless authorized by the Library.
10. Photographing, filming or video recording is permitted only when pre-authorized by the Library.
11. Library materials may not be taken into washrooms.
12. Cell phone use is prohibited in the Library.

Any violations of the above rules may result in cost-recovery charges, suspension of library privileges, exclusion from the library or prosecution.